

**HOMEBOUND SERVICES POLICY  
WEST HARTFORD PUBLIC LIBRARY**

The West Hartford Public Library currently provides, through its volunteers, loan and delivery services of books and periodicals for residents who are homebound. To qualify for the service, residents must be confined to their homes for more than thirty days continuously due to illness, disability or advanced age. Registration for the service can be made by telephone. Loans made through the homebound program will be exempt from fines and fees. Homebound borrowers will be responsible for all borrowed materials and the replacement costs for any materials not returned to the library when requested. Homebound borrowers are expected to return materials through the delivery service when requested.

If homebound borrowers become able to visit the library on their own, they must notify the library so that their registration status can be revised to that of normal borrowing privileges. The same borrowers can be reregistered without a waiting period in the homebound program should circumstances require that they again be confined to their homes.

West Hartford Library Board  
Approved April 16, 1991  
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