

Request for Reconsideration of Library Resources

The West Hartford Public Library Board has delegated the responsibility for selection and evaluation of library resources to the Library Director and staff, and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of library resources, please return the completed form to: Library Director, 20 South Main Street, West Hartford, CT 06107.

Name _____ Date _____

Address _____

Phone _____ or Email address: _____

Do you represent yourself? _____ Organization? _____

1. **Title** _____

Author/Producer _____

2. Resource on which you are commenting:

____ Book ____ DVD/Video ____ Display ____ Magazine ____ Library Program
____ Audio Recording ____ Newspaper ____ Electronic information/network (please
specify) _____ Other _____

3. What brought this resource to your attention?

4. Have you examined the entire resource?

5. What concerns you about the resource? (use other side or additional pages if necessary)

6. Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic?